



Set Required Fields Vision Feature

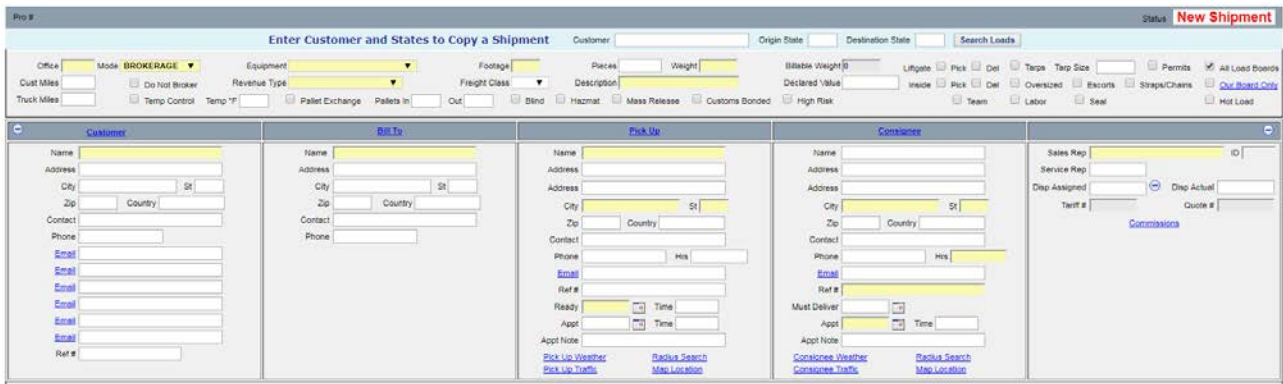
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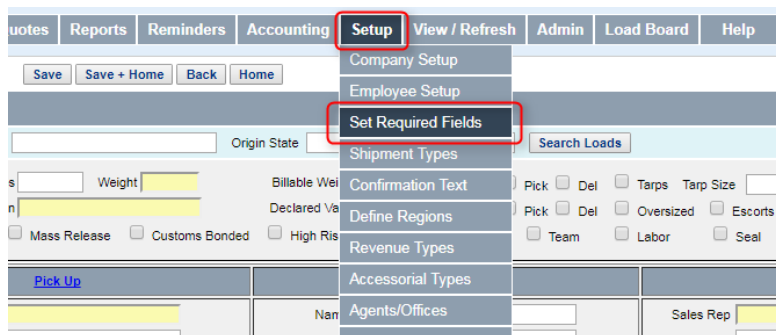
1.0 Introduction

The Aljex Vision interface includes a feature to set the required fields on the Dispatch page.

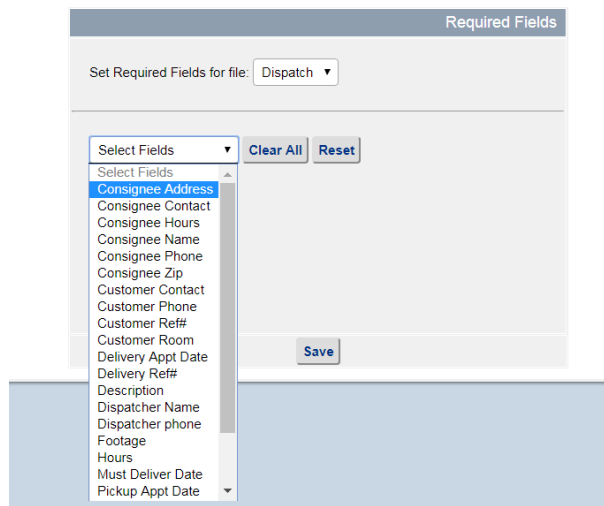


2.0 Setting Required Fields

The feature is accessed through the top navigation. Select Setup >> Set Required fields:



Select the fields to set as "Required":



Select another field from the drop down as needed. Designated fields display on the page:

Required Fields

Set Required Fields for file: Dispatch ▾

Select Fields ▾ Clear All Reset

Description ✕ Footage ✕ Hours ✕ Pieces ✕

Consignee Contact ✕ Consignee Name ✕ Customer Contact ✕

Consignee Phone ✕

Save

Click the Save button to save the settings.

The selected fields can be reset to optional by clicking the X button on the individual field modules or by clicking the “Clear All” button. Clicking the “Reset” button restores the settings to the last saved state.

Note: You cannot add or remove the default required fields. These settings are managed through the Company Setup file.

Order Entry/New Shipments [top](#)

Default Shipment Weight

Require Ship Date Yes No

Require Declared Value Yes No

Require Temp if Temp Control Yes No

Always Allow Enter Rep if Blank Yes No

Same Tag Max # (Classic)

Same Tag Copy Carrier Rate Yes No

Print Every Tag (Classic) Yes No

Popup Menu After Updating Yes No

Use Active Filter In Browse (Classic) Yes No

Master Tags (Classic) Yes No

Default Footage (48 or 53)

Require Description Yes No

Email Declared Value Over

Require Revenue Type Yes No

Warning Dup Cust Ref # Yes No

Same Tag Copy Cust Rate Yes No

Same Tag Copy Carrier Name Yes No

Fax Tag Form Yes No

Default Mode

Alt Format For Filter Browse (Classic) Yes No