

# Aljex

## Aljex Vision Accessorial Menu

Version 1.0  
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# 1.0 Vision Accessorial Menu

The ability to search, add and list Accessorials is now provided by the Vision interface.

In addition, there is a Commission Exclusion sub-menu where one can choose to Add a Commission Exclusion, Find, or List Commission Exclusions.

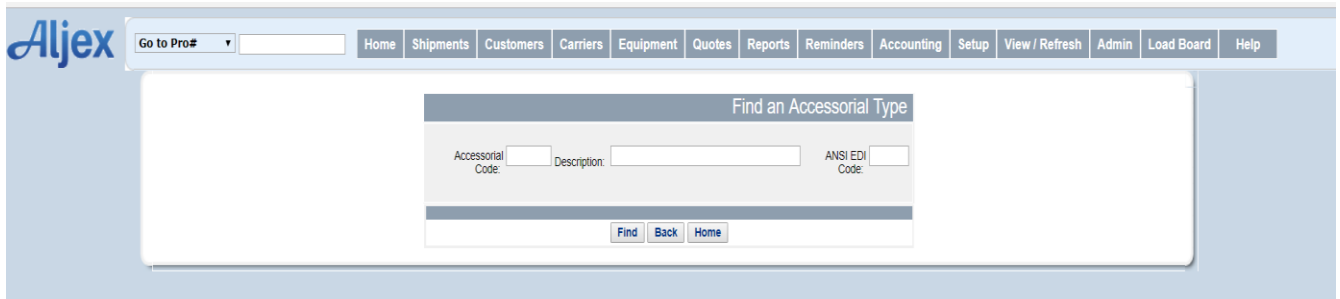
The Accessorials Menu option will now appear under

Accounting>Accessorials

The screenshot shows the Aljex software interface. The top navigation bar includes 'Home', 'Shipments', 'Customers', 'Carriers', 'Equipment', 'Quotes', 'Reports', 'Reminders', 'Accounting', 'Setup', 'View / Refresh', 'Admin', 'Load Board', 'Help', and 'Spreadsheet'. The 'Accounting' menu is open, showing options like 'General Ledger', 'Accounts Payable', 'Accounts Receivable', 'Invoices', 'Auto-Rates', 'Expense Projections', 'Driver Pay', 'Driver Settlement', 'Portal Selection', and 'Accessorials'. The 'Accessorials' option is expanded, showing 'Search Accessorials', 'Add an Accessorial', 'List Accessorials', 'Commission Exclusion', and 'Add an Exclusion'. The 'Commission Exclusion' option is further expanded, showing 'Add an Exclusion', 'Look up an Exclusion', and 'List Exclusions'. The main data table below shows a list of shipments with columns for Status, Pro, Customer, Cust Ref, Pick Up, Consignee, P/S, and Ship D.

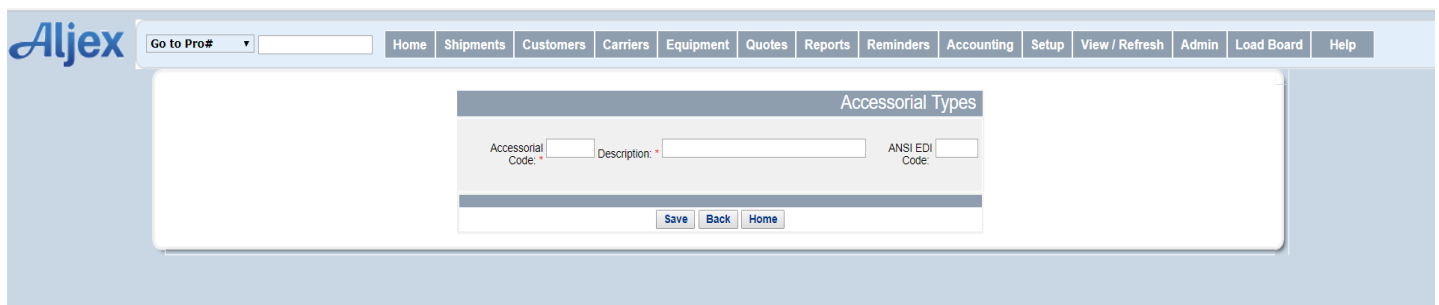
# 2.0 Searching for an Accessorial

- One can search for accessorials by:
  - code
  - description
  - ANSI EDI code



### 3.0 Adding an Accessorial

- One can add an accessorial by providing
  - an accessorial code (maximum length four characters)
  - a description (maximum length thirty characters)
  - an optional ANSI EDI code (maximum length three characters)



### 4.0 The Accessorial List

- The accessorial list provides a list and delete button for each entry.

Aljex  [Home](#) [Shipments](#) [Customers](#) [Carriers](#) [Equipment](#) [Quotes](#) [Reports](#) [Reminders](#) [Accounting](#) [Setup](#) [View / Refresh](#) [Admin](#) [Load Board](#) [Help](#)

[Add New Accessorial Type](#) [Home](#)

Accessorial Types			
Accessorial Code	Description	ANSI EDI Code	Delete
I#H	TESTTTT		Delete
#DEN	DENISE		Delete
#OLI	OLIVER		Delete
#STP	STOP OFF HIDDEN CHARGES		Delete
2 ST	2 STOPOFFS		Delete
3 ST	3 STOPOFFS		Delete
ACC#	TOLL CHARGES		Delete
ADDM	ADDITIONAL MILES		Delete
ADDM	THIS IS A TEST TO SEE IF YOU CN		Delete
ADDR	ADDITIONAL ROUTING		Delete
ADV	ADVANCE		Delete
ADWE	ADDITIONAL WEIGHT		Delete
AIRC	AIRPORT CHARGES		Delete
ASSI	DRIVER ASSIST		Delete
BOAT	BOAT CHARGE		Delete
BORO	BOROUGH CHARGES		Delete
BRES	BUSTED RESERVATIONS		Delete
BRK	BROKERAGE		Delete
CAR	CAR		Delete
CHAS	CHASIS EXPENSE		Delete
COD	COD FEE		Delete
CRAN	CRANE CHARGE		Delete
CRDK	CROSS DOCK		Delete
DEAD	DEAD HEAD		Delete

## 5.0 The Commission Exclusion sub-menu

- The commission exclusion data are searchable by customer account number, and sales representative identifier code.

## 6.0 The Commission Exclusion sub-menu: Adding a commission exclusion

- One can add a commission exclusion by providing:
- the customer account number
- the sales representative identifier code
- the accessorial code for which it applies

Aljex  [Home](#) [Shipments](#) [Customers](#) [Carriers](#) [Equipment](#) [Quotes](#) [Reports](#) [Reminders](#) [Accounting](#) [Setup](#) [View / Refresh](#) [Admin](#) [Load Board](#) [Help](#)

**Add a Commission Exclusion**

Customer Account # : \*  Sales Rep. : \*  Accessorial Code : \*

[Save](#) [Back](#) [Home](#)

## 7.0 The Commission Exclusion sub-menu: Look up a Commission Exclusion

- One can look up Commission Exclusions by:
  - Customer Account Number
  - Sales Rep

The screenshot shows the Aljex web application interface. At the top left is the Aljex logo. To its right is a navigation bar with a 'Go to Pro#' dropdown menu and a search input field. Further right are menu items: Home, Shipments, Customers, Carriers, Equipment, Quotes, Reports, Reminders, Accounting, Setup, View / Refresh, Admin, Load Board, and Help. The main content area features a search form titled 'Find a Commission Exclusion'. This form has two input fields: 'Customer Account #.\*' and 'Sales Rep.\*'. Below these fields are three buttons: 'Find', 'Back', and 'Home'.

## 8.0 The Commission Exclusion sub-menu: List of the Commission Exclusions

- Finally, the commission exclusion list provides a delete function for each exclusion listed.

The screenshot shows the Aljex web application interface displaying a list of Commission Exclusions. At the top left is the Aljex logo. To its right is a navigation bar with a 'Go to Pro#' dropdown menu and a search input field. Further right are menu items: Home, Shipments, Customers, Carriers, Equipment, Quotes, Reports, Reminders, Accounting, Setup, View / Refresh, Admin, Load Board, and Help. The main content area features a table titled 'Commission Exclusions'. Above the table are two buttons: 'Add New Commission Exclusion' and 'Home'. Below the table are two more buttons: 'Add New Commission Exclusion' and 'Home'. The table has four columns: 'Customer Acct', 'Sales Rep', 'Accessorial Code', and 'Delete'. The table contains three rows of data. Below the table is a note: 'To UPDATE a Commission Exclusion: Highlight It and Press The Left Mouse Button'.

Customer Acct	Sales Rep	Accessorial Code	Delete
12345	PI	MINE	Delete
100744	DEM	FUEL	Delete
100744	DEM	STOP	Delete

To UPDATE a Commission Exclusion: Highlight It and Press The Left Mouse Button