

# DESCARTES™ Aljex

## FEATURES & NOTIFICATIONS

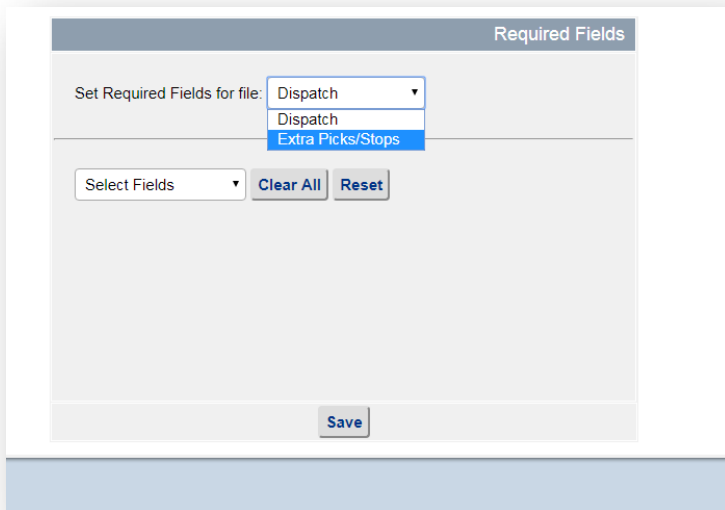
### Required Fields on Picks/Stops Screen (6/04/2018)

#### Required Fields on Extra Pick/Stop Screen

1. Setup Menu > Set Required fields:



2. Choose Extra Picks/Stops from the first drop down:



3. Choose the fields to be required in the Extra Picks/Stops interface from the second drop down:

Required Fields

Set Required Fields for file: Extra Picks/Stops ▾

- Select Fields ▾
- Select Fields
- Address
- Appointment Date
- Appointment Note
- Appointment Time
- City
- Company Name
- Contact
- Description
- Hours
- Pallets
- Phone
- Pieces**
- Reference #
- Seal #
- State
- Weight
- Zip

Clear All

Reset

Save

4. The fields selected will appear below the drop down. Click Save to record changes:

Required Fields

Set Required Fields for file: Extra Picks/Stops ▾

Select Fields ▾ Clear All Reset

Pieces ✕ Weight ✕

Save

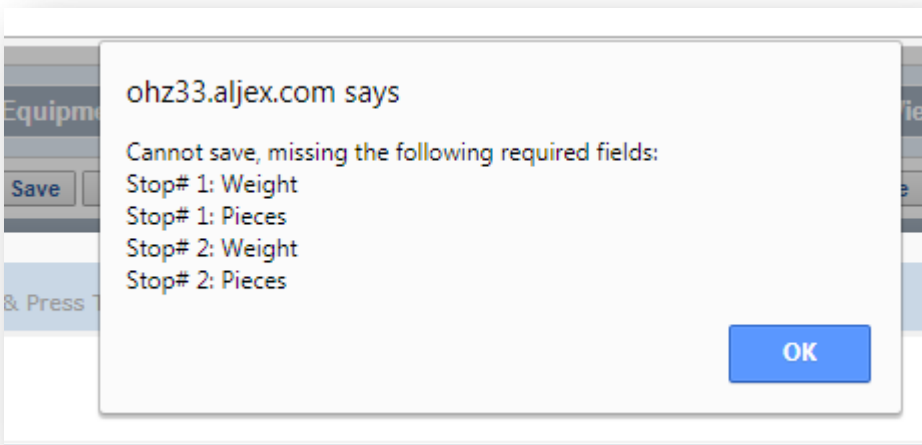
5. Choose a shipment in dispatch. Click on the Picks/Stops button to open the Extra Picks/Stops interface. The required fields established in the Setup File will be highlighted in Yellow. User will not be able to Save without entering all highlighted fields:

The screenshot shows the 'Extra Picks and Stops' interface for Pro # 72716. It displays two stop entries, Number 1 and Number 2. Each entry has several fields, with 'Weight' and 'Pieces' fields highlighted in yellow to indicate they are required. The interface includes a 'Save' button at the bottom of the form area.

Number	Pick/Stop	Appointment	Appt Note	Seal	Reference
1	P	(Y/N)			
Name: A & H BONHAM FARMS LLC					
Address: 182 NE 40TH AVE TESTING					
City: ANTHONY State: KS Zip:					
Phone:					
Comments:					
Account # 103803					
Insert Above Delete Location					

Number	Pick/Stop	Appointment	Appt Note	Seal	Reference
2	S	(Y/N)			
Name: A & H BONHAM FARMS LLC					
Address: 182 NE 40TH AVE TESTING					
City: ANTHONY State: KS Zip:					
Phone:					
Comments:					
Account # 103803					
Insert Above Delete Location					



6. Once all the highlighted fields are filled, user can save the information

Pro # **72716** Extra Picks and Stops

Type V Status OPEN Ready Date 03/12/18  
Customer A2A TEST 1 Carrier  
Origin ANTHONY KS Loaded  
Destination ANTHONY KS Delivered

Number <b>1</b>	Pick/Stop P	Appointment <input type="checkbox"/> (Y/N)	Appt Note	Seal	Reference
Name <b>A &amp; H BONHAM FARMS LLC</b>	Appt Date	Appt Time	Hours	Reference	
Address <b>182 NE 40TH AVE TESTING</b>	Arrival Date	Arrival Time	Weight <b>1</b>	Reference	
Address	Departed Date	Departed Time	Pieces <b>2</b>	Reference	
City <b>ANTHONY</b>	State <b>KS</b>	Zip	Received by	Pallets	Reference
Phone	Comments				Reference
Phone	Comments				Account # <b>103803</b>
Phone	Comments				<b>Insert Above</b> <b>Delete Location</b>

Number <b>2</b>	Pick/Stop S	Appointment <input type="checkbox"/> (Y/N)	Appt Note	Seal	Reference
Name <b>A &amp; H BONHAM FARMS LLC</b>	Appt Date	Appt Time	Hours	Reference	
Address <b>182 NE 40TH AVE TESTING</b>	Arrival Date	Arrival Time	Weight <b>3</b>	Reference	
Address	Departed Date	Departed Time	Pieces <b>4</b>	Reference	
City <b>ANTHONY</b>	State <b>KS</b>	Zip	Received by	Pallets	Reference
Phone	Comments				Reference
Phone	Comments				Account # <b>103803</b>
Phone	Comments				<b>Insert Above</b> <b>Delete Location</b>

**Save**

7. 'Clear All' option will reset all Required fields:

Required Fields

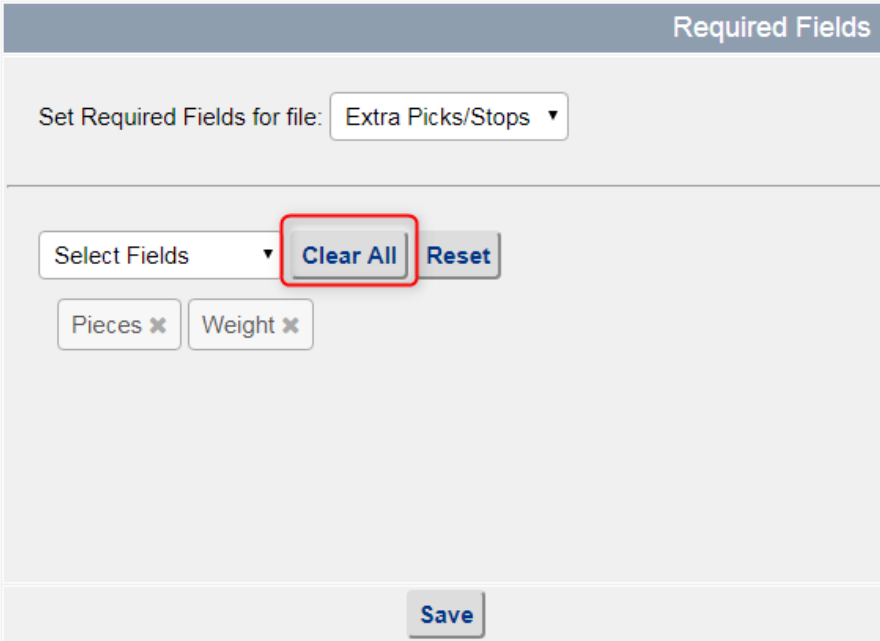
Set Required Fields for file: Extra Picks/Stops ▾

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Select Fields ▾ **Clear All** **Reset**

Pieces ✕ Weight ✕

**Save**

This screenshot shows the 'Required Fields' configuration panel. At the top, there is a header 'Required Fields'. Below it, a label 'Set Required Fields for file:' is followed by a dropdown menu showing 'Extra Picks/Stops'. A horizontal line separates this from the main configuration area. In this area, there is a 'Select Fields' dropdown menu, a 'Clear All' button (highlighted with a red box), and a 'Reset' button. Below these are two buttons: 'Pieces ✕' and 'Weight ✕'. At the bottom of the panel is a 'Save' button.

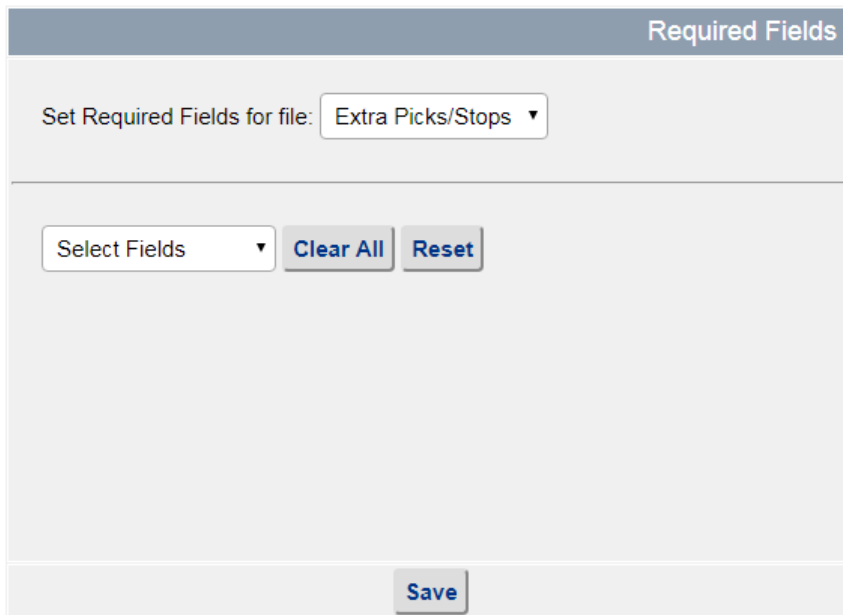
Required Fields

Set Required Fields for file: Extra Picks/Stops ▾

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Select Fields ▾ **Clear All** **Reset**

**Save**

This screenshot shows the 'Required Fields' configuration panel after the 'Clear All' button has been clicked. The 'Select Fields' dropdown menu is now empty. The 'Clear All' and 'Reset' buttons are still present. The 'Pieces ✕' and 'Weight ✕' buttons are no longer visible. The 'Save' button remains at the bottom.

8. 'Reset' option will revert any changes made since the last time user Saved. In the example below, 'Reference #' and 'Appointment Time' were added prior to saving, and then used the Reset button to revert back to just 'Pieces' and 'Weight':

The screenshot shows the 'Required Fields' configuration window. At the top, it says 'Set Required Fields for file: Extra Picks/Stops'. Below this, there is a 'Select Fields' dropdown menu, a 'Clear All' button, and a 'Reset' button. Two field tags are visible: 'Weight' and 'Pieces'. At the bottom center, a 'Save' button is highlighted with a red rectangular box.

This screenshot shows the same 'Required Fields' configuration window. The 'Select Fields' dropdown menu is open, displaying a list of available fields: Select Fields, Address, Appointment Date, Appointment Note, Appointment Time (highlighted in blue), City, Company Name, Contact, Description, Hours, Pallets, Phone, Pieces, and Reference #. The 'Reference #' field tag is visible in the main area. The 'Save' button is visible at the bottom.



Required Fields

Set Required Fields for file: Extra Picks/Stops ▾

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Select Fields ▾ Clear All Reset

Weight ✕ Pieces ✕ Reference # ✕ Appointment Time ✕

Save

Required Fields

Set Required Fields for file: Extra Picks/Stops ▾

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Select Fields ▾ Clear All Reset

Weight ✕ Pieces ✕

Save

- Two new fields 'Arrived Pickup' and 'Arrived Consignee' have been provided

- The user can enable Arrived PU and Arrived Cons notifications to be sent to the customer by placing a 'Y' in either or both of these fields.
- The email output will send to the same contact specified already in Customer file for Pickup and Delivery confirmation emails.
- Email output will look the same as current Pickup and Delivery Confirmations, and will be sent upon 'Arrived Pickup' and 'Arrived Consignee' status changes accordingly.