

## Plus and Minus Keys Adjusting Date Function

- Aljex TMS has added new functionality to allow users to easily enter a date 1-8 days in the future or past using the '+' and '-' keys on the keyboard.
- This feature can be utilized on any date field in Aljex, including the Home Page, Dispatch Page, Reports, and CRM tools.
- Placing a Plus sign '+' in a date field will automatically adjust to tomorrow's date upon tabbing out of the field or clicking out of the field.
  - Placing two Plus signs '++' in a date field will automatically adjust to two days in the future upon tabbing out of the field or clicking out of the field.
  - Placing three Plus signs '+++' in a date field will automatically adjust to three days in the future upon tabbing out of the field or clicking out of the field.
  - This Plus sign functionality will work up to 8 days in the future. IE '+++++++' will automatically adjust to eight days in the future upon tabbing out of the field or clicking out of the field.
- Placing a Minus sign '-' in a date field will automatically adjust to yesterday's date upon tabbing out of the field or clicking out of the field.
  - Placing two Minus signs '--' in a date field will automatically adjust to two days in the past upon tabbing out of the field or clicking out of the field.
  - Placing three Minus signs '---' in a date field will automatically adjust to three days in the past upon tabbing out of the field or clicking out of the field.
  - This Minus sign functionality will work up to 8 days in the past. I.E. '-----' will automatically adjust to eight days in the past upon tabbing out of the field or clicking out of the field.
- Home Page Example (today's date = 6/14/18):

Auto-Refresh   **Search**   **Clear**

**Status**

- Open
- Reserved
- Covered
- Dispatched
- At Pickup
- Loaded
- At Consignee
- Delivered
- Tord
- Hold

**Mode**

- Brokerage
- Logistics
- Air Freight
- Trucking
- Intermodal
- Spot Loads
- Shipment Ticker
- Show Map

**Available Trucks**

Ship   -

PU Appt   -

Del Appt   -

**Exclude**

Customer

Auto-Refresh   **Search**   **Clear**

**Status**

- Open
- Reserved
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- Dispatched
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**Mode**

- Brokerage
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- Show Map

**Available Trucks**

Ship   -

PU Appt   -

Del Appt   -

- Dispatch Page Example(today's date = 6/14/18):

**Pick Up**

Name **TEST PICK ONLY**

Address **XXX**

Address

City **MIDDLESEX** St **NJ**

Zip **08846** Country

Contact

Phone **(999) 100-1000** Hrs

[Email](#)

Ref #

Ready **+** Time

Appt Time

Appt Note

[Pick Up Weather](#) [Radius Search](#)  
[Pick Up Traffic](#) [Map Location](#)

**Pick Up**

Name **TEST PICK ONLY**

Address **XXX**

Address

City **MIDDLESEX** St **NJ**

Zip **08846** Country

Contact

Phone **(999) 100-1000** Hrs

[Email](#)

Ref #

Ready **06/15/18** Time

Appt Time

Appt Note

[Pick Up Weather](#) [Radius Search](#)  
[Pick Up Traffic](#) [Map Location](#)

- Reporting Example(today's date = 6/14/18):

Activity Reports

Select Reports Selection Criteria Report Output

Activity Report

Selection Name

Invoice Date	<input type="text"/>	-	<input type="text"/>	Covered Date
Ship Date	<input type="text"/>	-	<input type="text"/>	Dispatch Date
Creation Date	<input type="text"/>	-	<input type="text"/>	Loaded Date
Pickup Appt	<input type="text"/>	-	<input type="text"/>	Delivery Appt
Pro #	<input type="text"/>	-	<input type="text"/>	Delivered Date
Manifest #	<input type="text"/>	-	<input type="text"/>	Released Date

Exclude (Y/N)

Activity Report

Select Reports Selection Criteria

Activity Report

Selection Name

Invoice Date	<input type="text" value="06/13/18"/>	-	<input type="text"/>
Ship Date	<input type="text"/>	-	<input type="text"/>
Creation Date	<input type="text"/>	-	<input type="text"/>
Pickup Appt	<input type="text"/>	-	<input type="text"/>
Pro #	<input type="text"/>	-	<input type="text"/>
Manifest #	<input type="text"/>	-	<input type="text"/>