



## Key Features for the Invoicing Department

### **File Management & Document Imaging**

Our system now comes with the successor to document imaging, File management. File management is the ability to save images, MS Word documents, Excel spreadsheets and powerpoint presentations right into your load, customer record, carrier record, claim, truck, trailer or driver file. These files and images can be made available – or not - to anyone in your company, or your clients. We have public and private storage, so you can control which documents your clients have access to.

### **Document Publishing**

Your clients will be able to access the public documents from your web site and from clickable email, pushed to them on demand.

### **Automated POD requests**

Our system will keep track of unbilled invoices, and can burst a request for paperwork to carriers. Your carriers will also be able to view their AP on the web, allowing them to track their own missing paperwork.

### **Invoicing Discrepancies**

We have a new "Hooks" system, a way to keep track of invoicing discrepancies with carriers. One byproduct of the hooks system is the ability to report on reasons for hooks and use the information to improve your accuracy in the future.



## **Speed & Productivity**

Aljex makes it exceptionally easy and fast to bill a shipment. Our "Bill, Pay & Scan" procedure takes less than a minute per invoice, keeping your administration costs to a minimum. This is another area that will transition very easily; your current procedure is almost identical to ours.

## **E-Billing**

Aljex is a leader E-billing and EDI billing, providing you the more "green" approach of less paper, less postage, while requiring even less labor expense. E-billing has numerous advantages and odds are high that most billing will be done that way in the future.

## **Terms**

Our system includes variable terms, so you can offer different terms from your standard to key clients.

## **Great Tools**

We have great tools for this job, including:

1. Individual E-statements
2. Burst E-statements
3. Past due letters
4. Collection notes (compatible with your current system)
5. Individual E-statements
6. Accounts Receivable for your Web-site
7. Automated Email notifications
8. Screen 7 for credit summaries
9. Screen 9 for graphs and customer activity