



## Key Features for AP Department

### **Overview**

Our system keeps carriers in the loop and empowers them with the ability to choose quick-pay options from your web-site.

### **AP Statements**

You will also have the ability to quickly email a carrier (or factor) a complete AP statement, with aging and recently paid items, including a list of missing POD's.

You also have the option to burst AP statements to carriers, so each week; the carriers who have elected to receive statements will automatically receive one.

### **Unlimited Items On Checks**

Our system will create checks with remittance on the stub for carriers with less than 12 items to pay, and it will create a special attachment for over 12 items. A check can have an unlimited number of transactions.

### **AP Notifications**

When a check is cut for a carrier, they can automatically receive an email notification.

### **Terms**

Aljex will allow for variable terms, each carrier can have different payment arrangements.



### **AP On the Web**

Your web site can have a carrier login area, where the carriers can see their AP information from your web site. It includes Aging, recently paid, and shipments missing POD's.

Your carriers can also select quickpay options from your web site, and if they select invoices for quick-pay, it will automatically reduce the amount of the bill, note the quick-pay discount on the check and email alert your AP department about the request.

### **Document imaging and file management**

Our system now comes with the successor to document imaging: File management. File management is the ability to save images, MS Word documents, Excel spreadsheets and PowerPoint presentations right into your load record. These files and images can be made available – or not - to anyone in your company, or your clients. We have public and private storage, so you can control which documents your clients have access to.

### **Notes**

Aljex comes with a built in notes program. These notes can be entered by dispatch, or accounting, and attached to any load.